



NORMATIVE NOTICE FOR THE SUBMISSION OF BOOK CHAPTERS TO THE II INTERNATIONAL CONGRESS OF HEALTH UPDATES - II COINSAU

The Scientific Committee of the **II INTERNATIONAL CONGRESS ON HEALTH UPDATES (COINSAU)**, with the central theme "HEALTH FRONTIERS: INNOVATION, SCIENCE AND CARE FOR A GLOBAL FUTURE", announces the following

Notice No. 04/2025, which sets out the rules and instructions for scientific papers, informs interested parties that submissions of papers in the form of **BOOK CHAPTERS** are now open.

1 SUBMISSION

- 1.1** All students regularly enrolled in undergraduate and postgraduate courses (*lato sensu* and *stricto sensu*), residents, researchers, professors from higher education institutions and professionals from all backgrounds can take part;
- 1.2** The work will be submitted in the following form: **BOOK CHAPTER**, addressing the various forms of multi-professional action in all fields of teaching, research and extension for subsequent publication in an *e-book*, which will have an ISBN, Individual DOI and catalog number;
- 1.3** Papers will be sent for analysis and selection from February 25, 2025 to May 9, 2025 at 23:59. Only **BOOK CHAPTERS** submitted **EXCLUSIVELY** via the *internet* through the event's official website (<https://doity.com.br/iicoinsau>) will be accepted. Papers submitted by other means or after the established deadline will **NOT** be received or processed. After submission, the author will receive an *e-mail* confirming receipt of the work;
- 1.4** The academic work produced by the author and co-authors (if any) must be submitted **ONLY ONCE** by the **MAIN AUTHOR** who, consequently, will be the **PRESENTER** and directly responsible for it. **IT IS COMPULSORY TO INCLUDE THE NAMES OF ALL AUTHORS ON THE WEBSITE**

**WITH ATTENTION FOR O SAME WILL USED FOR
THE PERMANENT PRODUCTION OF THE CERTIFICATE;**

- 1.5** The main author of the book chapter must be registered for the II COINSAU. Papers approved without the proper registration of the authors/presenters will be **AUTOMATICALLY DISCLOSED;**
- 1.6** Members of the event's organization are allowed to participate as authors and co-authors in book chapters. Their work will be eligible for honorable mention, but will not be eligible for prizes;
- 1.7** The works must be composed of a maximum of **01 AUTHOR and 09 CO-AUTHORS**, which means that there will be **A MAXIMUM OF 10 PARTICIPANTS PER BOOK CHAPTER**, including the advisor, when necessary;
- 1.10** There will be **NO** limit to submitting works as **MAIN AUTHOR** or as **CO-AUTHOR** in the form of **a BOOK CHAPTER;**
- 1.11** The option of presenting the work orally is the responsibility of the **MAIN AUTHOR**, and it is **OPTIONAL** to wish to present. For this purpose, option will be available at the time of submission and must be selected by the **AUTHOR**. If the option is not selected, the oral presentation of the work will not be included in the event program, and this will **NOT** imply any damage to the production of the AUTHOR's certificate;
- 1.12 THERE IS NO CHOICE OF PRESENTER;**
- 1.13** Authors may not submit research in progress, only **COMPLETED RESEARCH;**
- 1.14** If the work is approved, in order to guarantee its presentation or exhibition, the main author must be duly registered for the event;
- 1.15** Work involving **HUMAN BEINGS** must be approved by the **RESEARCH ETHICS COMMITTEE (CEP)**, and must be accompanied on the day of the presentation by a statement from the **CEP** confirming that it has been approved. If it is **NOT** presented, the work will be automatically disqualified;

- 1.16** Work involving animals must be approved and numbered by the **COMMITTEE ON ETHICS IN THE USE OF ANIMALS (CEUA)**, and must be proven on the day of presentation by submitting **the CEUA** declaration. If **NOT** presented, the work will be automatically disqualified;
- 1.17** **Scientific papers will be registered by filling in the submission form available on the event website, and all fields must be filled in.** Special care must be taken with the *email* addresses and names provided, as they will be used in all communication between the congress committee and the person responsible for the work;
- 1.18** At the time of submission, the author must attach the work **WITHOUT** the identification and **WITH** the identification of the authors as requested in Microsoft Word format **(.DOC, .DOCX)**;
- 1.19 FAILURE TO COMPLY WITH THE ABOVE RULES WILL AUTOMATICALLY DISQUALIFY THE WORK AND IT CANNOT BE PRESENTED OR PUBLISHED.**

2 TYPES RESEARCH AND SUBJECT AREA

2.1 The following types of studies can be submitted:

- 2.1.1** Case study;
- 2.1.2** Field study;
- 2.1.3** Ecological or demographic study;
- 2.1.4** Survey;
- 2.1.5** Experimental research;
- 2.1.6** Technological prospecting;
- 2.1.7** Experience reports;

2.1.8 Literature reviews (systematic, integrative, among others).

2.2 When submitting a book chapter, the author must be based on the central theme and choose one of the axes below:

Central theme: Frontiers of Health: Innovation, Science and Care for a Global Future.

Thematic Axes:

2.2.1 Technological and Digital Innovations in Health;

2.2.2 Environmental Challenges and Global Health;

2.2.3 Social Challenges and Health Determinants;

2.2.4 Free Themes.

3 THE BOOK CHAPTER

3.1 The work must be submitted in **BOOK CHAPTER** format, containing a minimum of seven (07) pages and a maximum of fifteen (15) pages, following the template presented in **ANNEX I - Book Chapter**, which is available in editable format on the event website (<https://doity.com.br/iicoinsau>).

3.2 **BOOK CHAPTERS MUST BE WRITTEN IN PORTUGUESE, ENGLISH AND SPANISH.**

3.3 Only book chapters submitted electronically via the event *website* in **WORD** format (.DOC, .DOCX) will be accepted. Papers submitted by other means will not be accepted.

3.4 Once the book chapter has been submitted, there will be a charge of R\$35.00 (thirty-five reais) to change or include the author's details. The author must send a detailed *e-mail* to the organization informing them of the need to make changes. So be careful when submitting, take your time and proofread before sending.

3.5 Repeated book chapters recognized by the scientific committee will be excluded from the system. The organization will consider the first work sent with the original,

to exclusion of the others, when the problem is observed before it is sent for correction.

3.6 We are not responsible for ethical problems between authors. Therefore, in the event of conflicts of interest, once a paper has been approved for presentation it will not be removed from any publication or list made by the publisher.

3.7 If not under the conditions mentioned above, at no time will you be allowed to delete a paper after submission.

3.8 THE BOOK CHAPTER SHOULD BE FORMATTED AS FOLLOWS FOR THE BODY OF THE WORK:

3.8.1 The BOOK CHAPTER **MUST** BE WRITTEN IN **PORTUGUESE, ENGLISH AND SPANISH;**

3.8.2 Justified alignment, 3 cm top margin, 3 cm bottom margin and 2 cm on the right and left margins, with **1.5 spacing;**

3.8.3 Font: Times New Roman, size 12;

3.8.4 Line spacing: 1.5;

3.8.5 The **TITLE** should be brief and informative (maximum 15 words or two lines) centered, in size 14 and with **ALL** letters capitalized, in bold and spaced 1.5.

3.8.6 The name of the author and co-authors must be entered in full and without abbreviations as will be done in the specific fields on the submission site, in Times New Roman, size 10, left justified and in bold. The academic title must be written in Times New Roman, size 10, right aligned;

3.8.7 The body of the book chapter should follow the sequence below:

A) SUMMARY: succinct, single paragraph, without indentations or quotations, with the following topics: Objective, Method or Methodology, Results and Conclusion or Final Considerations, with a maximum of 300 words and indicating the relevance of the research.

B) KEYWORDS: at least 05 (five) key words must be inserted after the abstract, separated by (;) with the first letter capitalized and the others capitalized.

lowercase and in alphabetical order. The keywords can be selected according to the Health Sciences Descriptors (DeCS) on page a (<http://decs.bvs.br/>).

C) INTRODUCTION: gives an overview of the research, presenting the choice of problem and hypotheses; the objective, period and delimitation of the field of research; the justifications and arguments for preparing the work; the problematization of the subject; the methodology used and the relevance of the research prepared.

D) METHODOLOGY OR METHOD (CHOOSE ONE ACCORDING TO THE RESEARCH METHOD): the researcher must explain how the work was carried out and order the procedures chronologically or by type of procedure; unusual or more advanced methods require citation of the literature.

E) BIBLIOGRAPHICAL REFERENCES: The book chapter must present **AT LEAST 12 REFERENCES**, according to the **VANCOUVER** rules, and be organized as follows:

- Justified alignment, 1.5 spacing, size 12, presented according to the order of citation* in the body of the text.

***A CHAPTER OF A BOOK** must contain **QUOTATIONS** throughout the body of the text, respecting the **VANCOUVER** standard (which are indicated by Arabic numbers in the text, which correspond to the **NUMBERED REFERENCE** in the list of references - for example: ¹, Silva¹, (Silva⁽¹⁾, 2025).

3.9 The use of graphs, tables, images and quotations in the body of the **BOOK CHAPTER** is permitted.

3.10 Footnotes are not allowed.

3.11 Authors and co-authors will be responsible for spell-checking the book chapter presented at the time of submission.

3.12 Submission will only take place if the data is filled in properly and completely, without abbreviations, the gaps requested on the website.

3.13 In the event of omissions in this notice, structure according to **VANCOUVER** rules;

3.14 The papers submitted will be evaluated a Scientific Committee made up of selected evaluators.

3.15 Only original work will be accepted, i.e. work that has never been published in another event or journal.

3.16 The evaluation committee will use the *software* PLAGIUS - plagiarism detector, version 2.5.4, free for *download*, adopting the **tolerance of 3%** book chapter.

3.17 BOOK CHAPTERS submitted outside the required formatting will be automatically rejected. All papers submitted in accordance with the rules will be evaluated. Papers will not be accepted if they violate the code of ethics or Resolution 466/12 of the National Health Council, which establishes the criteria for research involving human beings or the ethical principles of animal experimentation defined by Law No. 11,794 of October 2008.

3.18 PAPERS ACCEPTED FOR ORAL PRESENTATION WILL RECEIVE A SPEAKER'S CERTIFICATE.

3.19 The authors of the papers undertake, together with the scientific committee of the event, to appear on the platform on the date and time set for the presentation; if they do not appear, they will lose the **PRESENTATION CERTIFICATE**.

3.20 Certificates will be issued based on the information provided at the time of submission. The organizing committee cannot be asked to correct name/title of the work, or to include/exclude an author, if the mistake was made by the author at the time of submission (except for payment of the fee described in section 3.4).

3.21 Papers not presented will **NOT** receive a presentation certificate.

4 SELECTION

4.1 Entries will be disqualified:

4.1.1 Sent in any format other than Word;

4.1.2 No authors' titles;

4.1.3 Work without a professional supervisor (in the case of undergraduate students);

4.1.4 Missing information, e;

4.1.4 APPROVED works that have not made the requested adjustments **BY THE DEADLINE**.

4.2 The papers submitted will first be evaluated by a committee of qualified professionals, duly accredited by the scientific committee, distributed by area training, based on the book chapter submitted for evaluation.

4.3 The judging of the presentation is the sole responsibility of the scientific committee, based on the precepts of the judging panel made up of professionals in the field, and following the criteria below:

4.3.1 Adequacy to the issues relevant to the central axis of the congress;

4.3.2 Posture/behavior during the presentation (points will only be awarded for this requirement when the presenter has the camera open);

4.3.3 Objectivity and mastery in the presentation of results;

4.3.4 Relevance and scientific originality of the work;

4.3.5 Proper use of time;

4.3.6 Oral expression skills;

4.3.7 The title accurately describes the content of the chapter;

4.3.8 Relation of the written chapter to the oral presentation;

4.3.9 Formatting and compliance with the requested structure (introduction, objective, method or methodology, results/discussion, conclusion or final considerations, keywords and references);

4.3.10 Theoretical and practical knowledge;

4.3.11 Quality of writing: Spelling and grammar;

4.3.12 Organization of the text: Clarity and objectivity.

- 4.4 Judging will be carried out on standardized forms, with scores for each of the evaluation items.
- 4.5 Under no circumstances will the scores obtained by the works be revealed at the time of selection or presentation, nor will their evaluators be identified.
- 4.6 The scientific committee will not have access to the names of the authors or the institution to which they belong. This process is confidential and its decision will be final.

5 ORAL PRESENTATION

- 5.1 The 20 (twenty) best **WORKSHOPS will compete for prizes** and will be evaluated in oral presentation format and included in the **GENERAL SCHEDULE OF THE II COINSAU**.
- 5.2 Presentations will take place via **Youtube and Google Meet**, with the day and time of the presentation being sent in advance along with the access *link* to the presenter's e-mail address indicated when the work was submitted.
- 5.3 The work will be monitored by a monitor and two evaluators.
- 5.4 The works that are not selected to compete for the award must be presented in simultaneous rooms at **Google Meet**.
- 5.5 The presenter must present the work in the presence of the monitor on the scheduled day and time. The absence of the presenter at the time of judging will result in the automatic disqualification of the work.
- 5.6 The presentation format will be in the form of **SLIDES**. The *slide* template will be made available in advance on the event *website*. The first *slide* should contain the title and full name of the authors.
- 5.7 *Slides* should be prepared in **Microsoft PowerPoint Presentation** format ("**ppt**").
- 5.8 The standardized *slides* will be organized according to the structure below:
- 5.9 **Title:** with easily legible capital letters, centered, bold and without abbreviations;
- 5.10 **Author, co-authors and advisor:** below the title in smaller letters, with the first name being that of the main author, followed by the others and the name of the advisor;
- 5.11 **Body of the slide:** should contain content structured into: introduction, objectives, materials and methods, results and final considerations.

5.12 References: the main references used in the work should be formatted in the standard **VANCOUVER** style.

5.13 The presentation time limit will be minimum of 10 minutes and a maximum of 15 minutes.

5.14 In the event of unforeseen circumstances with the presenter, one of the co-authors may present the work, notifying the organizing scientific committee in advance (48 hours before the presentation).

5.15 Once the presentation times and platform have established, they cannot be changed.

5.16 The authors of the selected papers undertake, together with the event's Scientific Committee, to appear on the platform on the date and time set for the presentation.

5.17 All presenters of papers in the oral communication modality will receive a certificate as a **SPEAKER** at the end of the event.

6 PENALTIES

6.1 The time limit for presentations will be strictly respected.

6.2 If there is a delay until the specified time, the work will be automatically disqualified.

7 EXHIBITION - BANNERS

7.1 The works will be exhibited on the event's website and social networks.

7.2 The date and *link* for sending the *banners* will be sent by *e-mail*.

7.3 All *banners* must be sent in **PNG** or **JPEG** ("**image**").

7.4 All *banners* must be identified where required with the title and name of the main author.

7.5 If the author does not send it in, the work will not receive a certificate.

8 PUBLICATION

8.1 IF THE WORK IS APPROVED, A PUBLICATION FEE WILL HAVE TO BE PAID IN ORDER FOR THE CHAPTER TO BE INCLUDED IN THE E-BOOK.

8.2 THE PUBLICATION FEE ONLY APPLIES ONE (01) BOOK CHAPTER.

8.3 For each new chapter approved, a new fee must be paid.

8.4 The fee is **MANDATORY** for the publication of the work and will be organized as follows:

8.4.1 For papers in which **ALL AUTHORS** are registered for the event, a fee of R\$145.00 will be required.

8.4.2 For papers in which at least one of the authors has not registered for the event, the fee will be R\$190.00.

8.4.3 The participant will receive an *ACCEPTANCE e-mail* with guidelines on the adjustments to be made to the work, the authorization form and a payment *link* from the event's official *website* for each publication, which can be made via **BOLETO**, **CREDIT CARD** or **PIX**, according to the website's rules.

8.4.4 THE PARTICIPANT WILL HAVE UP TO 72 HOURS TO DECLARE THAT THEY ARE AWARE OF THE NOTIFICATION OF ACCEPTANCE. IF YOU DO NOT NOTIFY THE COMMITTEE, YOU WILL BE AUTOMATICALLY DISQUALIFIED AND WILL NOT BE ENTITLED TO PUBLICATION.

8.4.5 AFTER PAYMENT HAS BEEN MADE, THE ACCEPTANCE E-MAIL MUST BE REPLIED TO WITH PROOF OF PAYMENT AND THE AUTHORIZATION FORM WITHIN 7 (SEVEN) WORKING DAYS.

8.4.6 After submission, evaluation and payment of the publication fee, **NO REFUNDS WILL BE GIVEN IN THE EVENT OF WITHDRAWAL.**

8.4.7 IF THE FEE IS PAID AND THE PARTICIPANT DOES NOT SEND THE AUTHORIZATION FORM, THE WORK WILL NOT BE PUBLISHED AND THE PARTICIPANT WILL NOT BE ENTITLED TO A REFUND.

8.4.8 The works that are suitable for publication will be organized in an **E-BOOK** and made available on the event's website and that of Editora Humanize, with ISBN, individual DOI and cataloguing form within a maximum **90 BUSINESS DAYS** after the event.

9 FINAL PROVISIONS

- 9.1** Papers approved and presented at the **II CONGRESSO INTERNACIONAL DE ATUALIZAÇÕES EM SAÚDE (II COINSAU)** will compete for an academic award (HONORABLE MENTION), as well as an additional award to be defined by the organizing committee, except for papers which one or more members of the event's organizing committee participate.
- 9.2** Three (3) papers will be selected from each type of presentation (**ORAL COMMUNICATION** and **DIGITAL BANNER**) and will receive their awards at the event's closing ceremony.
- 9.3** Registration implies agreement and acceptance of all the clauses and conditions established. Any cases not covered by these regulations will be referred to the event's scientific committee.
- 9.4** Only one (01) certificate will be issued per paper submitted. Certificates will be sent to the *e-mail addresses* registered by the authors.
- 9.5** **Please note:** all materials produced about the chapter (*E-book*, certificates, etc.) will be a faithful reproduction of the information submitted by the author. Therefore, no changes can be made to the spelling of the title, chapter or authors after the deadline for submitting work. Please note that the information provided is the sole responsibility of the author submitting the chapter.
- 9.6** The authors and co-authors of the work recognize and declare, assuming all legal responsibilities, irrevocably and irreversibly, that all the information provided, as well as the content of the work entered, is true, proper and original.

10 CONTACT

- 10.1** If you have any questions, please send them to the *Instagram direct* [@coinsauhealth](https://www.instagram.com/coinsauhealth) or to the event *e-mail*: .congressocoinsau@outlook.com

Documento assinado digitalmente



RAYSSA DO NASCIMENTO SOUSA

Data: 18/02/2025 23:29:28-0300

Verifique em <https://validar.iti.gov.br>

Rayssa do Nascimento Sousa
SCIENTIFIC COORDINATOR

Documento assinado digitalmente



MARIA EDNEIDE BARBOSA

Data: 20/02/2025 21:42:06-0300

Verifique em <https://validar.iti.gov.br>

Maria Edneide Barbosa dos Santos
GENERAL COORDINATOR

ANNEX I - MODEL BOOK COVER

TITLE IN TIMES NEW ROMAN 14, CENTERED, BOLD AND CAPITALIZED, WITH A MAXIMUM LENGTH OF TWO LINES OR FIFTEEN WORDS

Axis: Thematic axis according to the notice

Author (author's full name in bold size 10)

Author's title - size 8 (Example: Master's student in Medicine and Health at the Federal University of Bahia - UBFA, Salvador BA)

Co-author (author's full name in bold size 10)

Author's title - size 8 (Example: Master's student in Medicine and Health at the Federal University of Bahia - UBFA, Salvador BA)

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Co-author (author's full name in bold size 10)

Author's title - size 8 (Example: Master's student in Medicine and Health at the Federal University of Bahia - UBFA, Salvador BA)

Up to 10 authors - 1 author + 9 co-authors

Abstract (up to 300 words)

Introduction: This should be succinct, summarizing its importance and highlighting the gaps in knowledge that will be addressed in the work. **Objective:** Presentation of the aims of the study, addressing the proposed topic. **Methodology:** Divide this topic into type of study, research site, participant characteristics, procedures, outcomes, description of equipment/exercises, statistical analysis or other topics deemed necessary according to the type of study, without the use of subtopics. **Results and discussion:** Be sure to present the most relevant results for understanding the work, describe the findings and compare new discoveries with the knowledge already obtained. Book chapters whose abstracts contain quotations, images, graphs and/or tables will not be accepted. **Final considerations:** Present the main answers to the research objective. Without repeating the results.

Keywords: Word 1; Word 2; Word 3

1 Introduction

Give an overview of the subject, indicating the relevance of the research. Present an overview of the subject, indicating the relevance of the research. The body of the paper should be justified, single-spaced. First line indent of 1.27 cm. TIMES font

NEW ROMAN, size 12, 1.5 line spacing. MINIMUM 7 AND MAXIMUM 15 PAGES. Citations and references in VANCOUVER style¹.

Present an overview of subject, indicating the relevance of the research. Present an overview of the subject, indicating the relevance of the research^{2,3}. The body of the paper should be justified, single-spaced. First line indent of 1.27 cm. Font TIMES NEW ROMAN, size 12, 1.5 line spacing. MINIMUM 4 AND MAXIMUM 6 PAGES. Citations and references in VANCOUVER style¹⁻³.

Objective should present the purpose of the study, beginning with the verb in the infinitive.

2 Method or Methodology

Describe the procedures used to carry out the research, such as location, sample, protocol, statistical treatment, among other aspects that the author considers necessary. Present the purpose of the study. Describe the procedures used to carry out the research, such as location, sample, protocol, statistical treatment, among other aspects that the author considers necessary. Present the purpose of the study. Describe the procedures used to carry out the research, such as location, sample, protocol, statistical treatment, among other aspects that the author considers necessary. Present the purpose of the study.

3 Results and discussion

Highlight the results of the study, correlating them with current literature, with the need to cite authors. It is permissible to use graphs, , etc. to present part of the results. Highlight the results achieved with the study, correlating them with current literature, with the need to cite authors. It is permissible to use graphs, tables and charts etc. to present part of the results. Highlight the results achieved with the study, correlating them with current literature, with the need to cite authors. It is permissible to use graphs, tables and charts etc. to present part of the results. Highlight the results achieved with the study, correlating them with current literature, with the need to cite authors. It is permissible to use graphs, tables and charts etc. to present part of the results. Highlight the results achieved with the study, correlating them with current literature, with the need to cite authors. It is permissible to use graphs, tables and charts etc. to present part of the results. Highlight the results achieved with the study, correlating them with current literature, with the need to cite authors. It is permissible to use graphs, tables and charts etc. to present part of the results.

